

WILSON SCHOOL BOARD MEETING AGENDA

Monday, November 21, 2016

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

Call to Order – Steve Ehrlich, Board President

Roll Call

Posting of Colors - JROTC

Pledge to the Flag -

Announcement – Attorney Miravich

Public Participation

Communications

Wilson Good News – Steve Ehrlich

- **Congratulations** to Elizabeth Burkhart receiving the Society of Health and Physical Education (SHAPE) Teacher of the Year. Liz is now in the running for National Teacher of the year
- **Congratulations** to the Wilson High School Marching Band. They placed 3rd at their most recent band competition scoring a 95.2 which is the highest score received since the early 80's.
- **Congratulations** to Anthony Fiore, Grade 4 at Cornwall Terrace, was named Youth Ambassador for Keystone Military Stockings for Soldiers Program

Presentation –

Herbein + Company - Audit Report

Approval of Minutes – November 7, 2016 (Voice Vote)

1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Roll Call)

2.0 PAYMENT OF BILLS: (Roll Call)

General Fund	\$ 2,434,648.26
Capital Reserve	\$ 238,606.15

3.0 FINANCIAL REPORTS: (Roll Call)

Cafeteria (October 2016)
Child Care (October 2016)
Activity Accounts:
 Wilson West MS (October 2016)
 Southern MS (October 2016)
 Senior High (October 2016)

4.0 Ratification/Approval of the following: (Voice Vote)

4.1 Request permission to ratify the out of state/overnight field trips as attached.

5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)

5.1 Child Rearing Leave

Kimberly Schickram, Grade 1, Cornwall Terrace, beginning approximately 3/24/17 and ending approximately 6/5/17

5.2 Unpaid Leave

Tammy Hahn, Grade 6 Teacher, West, 12/21/16 (1 working day)

5.3 Resignations

Jenn Berlew, Preschool Assistant, Berkshire Heights, eff. 11/7/16

Belinda Fabrizio, Teacher, Green Valley, eff. 11/11/16

Patricia Kroppe, Substitute Teacher, eff. 11/3/16

Carla Lang, Food Service Worker, West, eff. 11/15/16

Rick Lapi, Instructional Technology Coach, eff. 12/31/16

Janet Lewis, Food Service Worker, Spring Ridge, eff. 11/4/16

Delia Ortiz, Food Service Worker, Whitfield, eff. 11/14/16

Robert Reeser, School Bus Driver, eff. 12/7/16

5.4 Change of Status

Carmen Butler, Food Service Worker, Lower House to Study Hall Monitor, Southern, no change in rate, 20 hours per week, eff. 12/5/16 (replacing Laurie Kiritsis who transferred)

Maria Cabrera, Substitute Bus Aide to School Bus Aide, \$9.87 per hour, 27.5 hours per week, eff. 11/21/16 (new run)

Matt Citrone, TV Production Manager, \$46,508 per year to \$47,476 per year, eff. 12/1/16 (to comply with new FLSA regulations)

Benjamin Delp, Substitute Bus Driver to School Bus Driver, 15 hours per week, \$14.86 per week, eff. 11/11/16

Kayla Heiney, Special Ed IA, to Grade 2 Long Term Substitute, Green Valley, \$44,000 (pro rated), eff. 11/9/16- the end of the 16-17 school year (replacing Belinda Fabrizio who resigned)

William Kline, School Bus Aide, 23.75 hours per week to 33.75 hours per week, no change in rate, eff. 10/17/16 (new special needs run)

Robert Reeser, School Bus Aide, 22.5 hours per week to 21.25 hours per week, no change in rate, eff. 11/11/16 (replacing William Kline who is having a change in runs)

Narian Seepurshad, School Bus Driver, 25 hours per week to 20 hours per week, no change in rate, eff. 11/11/16 (replacing DiMarie Gonzalez who resigned)

Elaine Shoumlisky, Substitute Bus Aide to Bus Aide, \$9.87 per hour, 17.5 hours per week, eff. 11/11/16 (replacing Robert Reeser who is having a change in runs)

Stef Skipper, Custodian, West to Custodian, High School, no change in hours or rate, eff. 11/14/16

Archie Ulshafer, Substitute Bus Driver to Secretarial Aide, Transportation, 25 hours per week, \$12.11 per hour, eff. 11/15/16 (replacing Sue Hemphill who transferred)

Stephen Wagner, Van Driver, 29.5 hours per week to 36.25 hours per week, no change in rate, eff. 10/17/16 (new special needs van run)

Susan Yeager, Special Education Instructional Assistant, Cornwall Terrace to Substitute Special Education Instructional Assistant, \$12.11 per hour, eff. 11/15/16

Ginger Bouchard, Study Hall Monitor to WISSIC study hall monitor, no change in rate, 23.75 hours per week, eff. 11/17/16 (replacing Jackie Klemens who resigned)

Joanne Herilla, Study Hall monitor, 18.75 hours per week to 22.5 hours per week, no change in rate, eff. 11/16/16 (covering WISSIC for the last period of the day, taking hours from the open study hall position)

5.5 Support Staff

Jennifer Bardi, Food Service Worker, Shiloh Hills, 17.5 hours per week, \$9.87 per hour, eff. 11/14/16 (replacing Kathy Kutz who transferred)

Martin Flannery, Substitute Van Driver, \$12.75 per hour, eff. 11/8/16

Martin Flannery, Substitute Bus Aide, \$9.87 per hour, eff. 11/8/16

William Kline, Substitute Van Driver, \$12.75 per hour, eff. 11/7/16

Leslie Livingston, Substitute Van Driver, \$12.75 per hour, eff. 11/15/16

Melissa Rozetar, Autistic Special Education Instructional Assistant, Cornwall Terrace, \$13.11 per hour, 29.5 hours per week, eff. 11/7/16 (replacing Michele DiSabatino who had a change in status)

Kara Snyder, Assistant Child Care Supervisor, Spring Ridge, eff. 11/14/16 (change in previously approved start date)

Joanne Stauffer, Van Driver, 25 hours per week to 30 hours per week, no change in rate, eff. 10/17/16 (new run)

Beth Anastasio, Learning Support Special Education Instructional Assistant, Shiloh Hills, 29.5 hours per week, \$12.11 per hour, eff. 11/18/16 (replacing Bev Morgan who resigned)

5.6 Substitute Teachers eff. 11/22/16 unless otherwise noted

Kara Moraru, eff. 11/10/16

Christopher Weiss, eff. 10/24/16

5.7 Extracurricular

Jillian Breisch, Goal Setting Intramural, \$11.27 per hour

Patrick Warker, Swim Instructor and Age group water Polo, \$7.75 per hour

Water Polo Security Rate \$14.00/hr (addition to Help Rates Fall 2016)

2016/17 Winter Coaches (as attached)

6.0 Consent Items (Voice Vote)

6.1 Accept with gratitude the following donation:

a- Bulldog Acrylic Painting, given to Wilson High School from Dr. Amy Flannery.

Roll Call

7.0 Human Resources (Roll Call)

- 7.1 Request approval** of the agreement and release between the Wilson School District and Belinda Fabrizio, effective 11/11/16.
- 7.2 Request permission** to approve Superintendent's 2016-2017 goals as attached.
- 7.3 Request permission** to approve the MOU between the District and WEA regarding 2016-17 Chinese Language instruction.
- 7.4 Request permission** to ratify the appointment of Colonel Michael Dietrich, Senior Army Instructor, on a cost share basis with Department of the Army, Act 93 position, 10 month salary \$75,545.30 (Army reimburses ½ of this cost on a monthly basis) eff. 11/2/16. (Wilson agrees to retro pay the districts share effective 8/22/16), replaces William Coker who resigned.

8.0 Pupil Services (Roll Call)

- 8.1 Request permission** to contract with New Story – Wyomissing, to provide educational services to one special education student at the per diem rate of \$376 per day, beginning 11/07/16 and ending 6/7/17.
- 8.2 Request approval** of the Affiliation Agreement between Alvernia University and the Wilson School District for the 2016-17 school year beginning November 1, 2016 for the purpose of providing experiential learning for Pre-License Occupational Therapy students.

9.0 Technology & Media (No Items)

10.0 Operations (Approval)

- 10.1 Request to approve** an additional \$100,000 in Capital Reserve Funds for Phase I of the Southern Middle School Stadium project.
- 10.2 Request permission** to use KPN for the upgrades for Phase 1 of the Southern Middle School Stadium upgrades.

11.0 Finance (Roll Call)

11.1 Request permission to submit the following delinquent accounts to Berks County Tax Claim Bureau:

- 3 Spring Township 2015 January Interim tax bills
- 1 Sinking Spring Borough 2015 January Interim tax bill
- 4 Lower Heidelberg Township 2015 January Interim tax bills

11.2 Request approval to award contracts for the purchase of fuel for the 2017-18 school year through the Berks County Joint Purchasing to Talley Petroleum Enterprises, Inc. at a price of \$1.4762 for unleaded gas and \$1.6463 for diesel.

11.3 Request permission to receive the audit report from Herbein + Company, Inc. for the year ended June 30, 2016.

12.0 Curriculum and Staff Development (Roll Call)

12.0 Request approval of the Wilson School District Comprehensive Plan (July 2017 to June 30, 2020), as attached.

12.2 Request approval for the purchase of Plato courseware for the High School Algebra standards pilot in the amount of \$3,150 to the Edmentum Company. This courseware will be used to replace curriculum for a pilot group of 15 students currently enrolled in Algebra standards.

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Roll Call)

15.1 Request to approve to contract with Berkshire Systems Group, Inc. for the relocation of the current data rack and extend the contents inside the data rack from the Main Office to the IT Room at Berkshire Heights Early Learning Center. The cost of this project will be \$2,595.00. All costs will be paid for by Wilson Child Care. No cost to the General Fund.

16.0 Extra-Curricular (No Items)

17.0 Policies (Final Reading #801 and 2nd Reading #916)

17.1 Final Reading of the following revised policy:
Pol. #801 – Open Records

17.2 Second reading of the following revised policy:
Pol. #916 – School Volunteers

18.0 Miscellaneous (Roll Call)

18.1 Request approval the Resolution authorizing the Wilson School District to participation in the Berks County Joint Comprehensive Plan Program project.

COMMITTEE AGENDA ITEMS **COMMITTEE REPORTS**

Berks Career and Technology Center Representative (Mr. Metzgar)

Berks County I.U. Board Representative (Mrs. Reid)

BCIU board is the governing body for Head Start so we went through some Head Stat items.

Superintendents, assistant superintendents and BCIU Exec. Director Jill Hackman and Asst. Director Carl Blessing went to Harrisburg to meet with our local legislators about issues of concern for our schools. They also participated in a roundtable discussion with Senator Lloyd Smucker and Rep. Stan Saylor chairs of the Senate and House Education Committees.

Berks E.I.T. Representative (Mrs. Schlosman)

Curriculum Committee Chairman (Mrs. Reid)

We had three presentations at our meeting.

Steve Rhoades and Tim Fick presented on the pond by Wilson West set up as an environmental study area. With help from Berks Nature and funded with \$10,000 from PA American Water and help from 20 community sponsors, the vision became a reality. Students can test the water and connect to their tablets which download to a data file which

come to a master sheet for the teacher. This information can be shared nationally and internationally. The project will continue in the future with the addition of an wildlife observation deck. Southern students will also have the opportunity to use the outdoor classroom.

Angela Mitsteifer went to TCRWP training to coaching experience in Reading Workshop. As part of the experience she taught students lessons in Reading Workshop in NYC schools. Engaged students+ passionate teachers+ quality literature = success. We need to create capacity in our teachers with coaching and continuous professional development. A coaching lab could coach a group of teachers and support their development and skill. The visit also reinforced our belief that we also need to build classroom libraries so children have the opportunity to choose high interest books within the reader's grasp. Need choice, variety, volume and quality.

Rick Lapi brought in students Sarah Wronko and Jasper Den Otter to present their United Wings, Wilson's team in the F1 finals in Austin, Texas. They were joined with a Mexican team and came out with a combined effort called United Wings Without Borders. The effort involved the use of interpreters. They were able to raise their goal amount of \$17,000 to be able to participate and were very excited about their accomplishments.

New Courses or course changes: High School- Virtual CP Financial planning .5 CR was offered in the summer and will now be offered in the school year. AP Capstone and AP Seminar will now count as English credit in grades 11-12. Costume Design in Theater Production and Costume Design in Musical Theater Production will be offered as .5 credit courses. (FCS). AP Human Geography will be an additional elective for social studies 1 CR. Another new course is AP Computer Science Principles. Middle School courses with name changes: 6th Grade Digital Literacy, 7th Grade Career Concepts, 8th grade Intro to Business Concepts and 8th grade Business Multimedia.

Next Meeting January 18, 2017

Extracurricular Committee Chairman (Mr. Wolf)

Facilities Committee Chairman (Mr. Nigrini)

Finance Committee Chairman (Mr. Ehrlich)

Human Resources Committee Chairman (Mr. Hopp)

Legislative/PA School Board Assn. Representative (Mr. Martin)

Public Relations Chairman (Mr. Hart)

Education Foundation Report (Mr. Nigrini)

Technology Chairman (Dr. Chmielewski)

Student Outreach (Emma O'Shea)

Solicitor (Mr. Miravich)

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

- ***Board Reminder:*** Our next board meeting, on Monday, December 5th will be the Board Reorganization meeting.

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

Enrollment as of November 15 2016 is 5,987 students, which is an increase of 4 in the number of students from the October 13, 2016 report.